



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

January 14, 2026 6:15 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Present: Roby Koolyéik Littlefield (Chair), Yeidikook'áa Dionne Brady-Howard (Vice Chair), James Kushxeet Poulson, Karen Lucas, Steve Íxt'ík Éesh Johnson, Scott Saline (Assembly Liaison)

Excused: Nicole Fiorino

Staff: Ariadne Will

Public: Clint Farr, Levi Overbeck, Eric Hershey, Bryce Klug, Jackie Fernandez-Hamberg, Mark Davis

Chair Littlefield called the meeting to order at 6:16 p.m.

II. APPROVAL OF AGENDA

M/Poulson-S/Johnson moved to approve the January 14, 2026 meeting agenda. Motion passed 5-0 by voice vote.

III. CONSIDERATION OF MINUTES

a. Approve the December 10, 2025 meeting minutes

M/Johnson-S/Poulson moved to approve the December 10, 2025 meeting minutes. Motion passed 5-0 by voice vote.

IV. PERSONS TO BE HEARD

Public participation on any item OFF the agenda not to exceed three minutes.

None.

V. REPORTS & CORRESPONDENCE

Chair, Commissioners, Staff Liaison, Assembly Liaison, Other(s)

Commissioner Poulson said that the Sitka Fine Arts Camp was preparing to fix North Pacific Hall and said the project would be the recipient of fundraising efforts to take place in the summer.

Will said that there were no further updates on the Historic Preservation Plan or the naming and memorial policy. She said too that she and the chair met with the clerks recently, and that the clerks were to attend the commission's March meeting to provide training. She gave the commission a printout of an email received from the clerks with a refresher on commission policies and procedures.

VI. UNFINISHED BUSINESS

None.

VII. NEW BUSINESS

b. Review and recommendation of an HVAC system to be installed at 104 College Drive

Will reviewed a building permit for the installation of an HVAC system to be installed at 104 College Drive in the Sheldon Jackson Museum. She said it would have minimal impact to the building's exterior.

Clint Farr and Mark Davis spoke on behalf of the applicant. Farr provided an overview of the HVAC project and both were available for commission questions. The commission asked why the project had not been reviewed by SHPO via Section 106 review, given that the building was part of a National Historic Landmark.

No public comment was received and no further deliberation occurred.

M/Johnson-S/Lucas moved to recommend approval of the installation of an HVAC system at 104 College Drive. Motion passed 5-0 by voice vote.

c. Section 106 review of a bus maintenance facility at 456, 458, and 460 Katlian Avenue

Will introduced review of a bus maintenance facility at 456, 458, and 460 Katlian Avenue. She reviewed packet materials and provided a letter to the commission from the Federal Transit Administration that stated the Section 106-related measures the agency had taken to investigate potential impacts to historic resources and properties.

Eric Hershey and Bryce Klug spoke on behalf of the applicant and answered questions the commission had about the construction of the maintenance facility and its design. The commission asked if the slope of Tribal Way had been considered and Klug said it had.

No public comment was received. The commission noted during deliberation that the property was proximate to an area that could be a historic district, and that inadvertent discovery of human remains was a possibility.

M/Poulson-S/Lucas moved to provide no comment pursuant of the Section 106 review of a bus maintenance facility at 456, 458, and 460 Katlian Avenue. Motion passed 5-0 by voice vote.

d. Section 106 review of a telecommunications site at 204 Siginaka Way

Will reviewed a letter requesting comment pursuant of Section 106 regarding the installation of a telecommunications site at 204 Siginaka Way. The description of the proposed site as stated in the letter was read for the commission. Will said staff had requested the applicant provide visual simulations of the site but that none had been received.

The applicant was not present and no public comment was received. The commission said during deliberation that the site would not impact any historic resources or properties.

M/Poulson-S/Lucas moved to provide no comment pursuant of the Section 106 review of a telecommunications site at 204 Siginaka Way. Motion passed 5-0 by voice vote.

e. Section 106 review of a telecommunications site at 237 Lincoln Street

Will presented a letter requesting comment pursuant of Section 106 regarding the installation of a telecommunications site at 237 Lincoln Street. She read the description of the infrastructure as provided in the letter to the commission. She said that staff had requested visual simulations of the facility but had not received any.

The applicant was not present and no public comment was received. During deliberation, the commission noted that the visual impact of the facility was difficult to determine from the language in the letter, alone. It also noted the proximity of the proposed site to several properties listed on the National Register.

M/Brady-Howard-S/Johnson moved to postpone Section 106 review of a telecommunications site at 237 Lincoln Street pending the receipt of visual simulation(s) from the applicant depicting the proposed infrastructure, and pending further information regarding the removal of existing antennae at the proposed site. Motion passed 5-0 by voice vote.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6:15 p.m. Harrigan Centennial Hall)
Wednesday, February 11, 2026 – Regular Monthly Meeting

IX. PERSONS TO BE HEARD

Public participation on any item ON or OFF the agenda not to exceed three minutes.
None.

X. ADJOURNMENT

Chair Littlefield adjourned the meeting at 7:16 p.m.